



***J M Higgs Enterprises CC T/a  
Bambi Day Care & Pre Primary Centre***  
169-171 Murray Street  
C/o Murray & Smartt  
Goodwood  
7460  
Tel: 021-5917871  
Cell: 0826218810  
[info@bambidaycare.co.za](mailto:info@bambidaycare.co.za)

Post net Suite 267  
Private Bag X 103  
N1 City Goodwood  
7460  
Fax: 021-5917833  
Cell: 0828818137  
[www.bambidaycare.co.za](http://www.bambidaycare.co.za)

Dear Parent

Please read and initial the rules and regulation of Bambi Day Care. Attached to the rules and regulations please find the application and Indemnity forms, to be completed and signed in full by the person Responsible for the account and contract. The center's rules and regulations are there in the interest of your child.

Our aim is to offer a safe, secure, loving and controlled environment.

**DAY CARE AT ITS BEST**

**Bambi Management**

**Our Banking details as follows:  
JM Higgs Enterprises CC  
First National Bank  
N1 City Branch 250655  
Cheque Account  
Account No 62131435259  
Reference: Student Name and Surname**

1 We offer the following

- 1.1 A center with a safe, secure and controlled environment.
- 1.2 A center where your child will be stimulated, disciplined and loved.
- 1.3 Healthy and hygienic conditions.
- 1.4 Recreational facilities to develop your child's physical abilities.
- 1.5 On site first aid.
- 1.6 Qualified teachers.
- 1.7 Christian principals.
- 1.8 We cater for babies 3 months to grade R.

2 Hours

- 2.1 We are open from 06h30 to 18h00 6pm.
- 2.2 The center's hours include school holidays but exclude public holidays.
- 2.3 We close on the 23 December @ 18h00 and re open a day or two after New Year.
- 2.4 Please be on time when fetching your child. A late penalty fee is applicable.

3 Times

- 3.1 Full Day 06h30-18h00 6pm
- 3.2 Hal Day 06h30-13h00 1pm
- 3.3 Breakfast 08h00
- 3.4 Classes Start 09h00
- 3.5 If you are going to be late when fetching your child please notify the office

4 Fees

- 4.1 Fees are payable monthly in advance (no Exceptions) and are due even if your child does not attend.
- 4.2 Fees is payable by Eft or Cheque Strictly NO CASH.
- 4.3 One Calendar months' notice in writing is required when your child is to leave our Centre.
- 4.4 Full Day R2150 per Month from 01 January 2018
- 4.5 Half Day R1950 per Month
- 4.6 10% discount granted if you have 2 or more children.
- 4.7 10% interest will be charged if your crèche fees are paid later than the 3<sup>rd</sup> of the month, unless prior arrangements have been made with the office.
- 4.8 A Deposit equivalent to one month's fees is payable with the first month's fees or in 10 equal payments, the first one with the first month's fee.

5 Rest

- 5.1 The rest period for full day students is from 13h00 (1PM) and is compulsory.
- 5.2 The center provides mattresses and fitted sheets, parents are to provide a blanket.
- 5.3 All half day children to be collected by 13h00 (1pm) Sharp.

6 Medical, Medication, Clinical

In the event of an emergency and parents are not available, the owners, principal or the employees of Bambi Day Care Centre has the right to act IN LOCO PARENTIS to take a student to the Hospital or Doctor and or call a Doctor.  
All medication must be handed to the teacher or person in charge and noted in the Students message/communication book. Which also acts as a source of communication between Teacher and parent.

No Medicine to be left in students bags

Children with a contagious disease may not attend the centre until it has cleared. The child's clinic card is to be left at the centre because of regular visits to the centre by the clinic. By leaving your Child's Clinic card with us also serves as consent for the clinic to administer inoculations or immunizations which may be needed.

7. Outings

Regular outings (educational) will take place during the course of the year.

8. General

8.1 Clothing All Clothing must be clearly marked

8.2 Collecting If any parent is unable to collect their children themselves the centre must notified as no child will be handed over to unknown persons.

8.3 Birthdays The centre must be notified of your intention to have a Birthday party for your particular class only.

8.4 Toys No toys may be brought to the centre, as we will not be held responsible for loss or damage.

8.5 Behavior All children's behavior must be disciplined as undisciplined behavior will not be tolerated.

8.6 Forms The application form must be completed in full, signed and returned to the office for acceptance.

8.7 Changes Addresses, telephone numbers, information and any Behavioral changes must be reported.



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What your child should bring:  
Babies 0-2 years including those still in nappies

1. A large travelling bag/case containing at least one complete change of Clothing and any other personal belongings.
2. Bottles containing milk/juice
3. Blanket (clearly marked) (receiving blanket babies 0-12 months)
4. 2x Facecloths and hand towel (Clearly marked) different colours
5. Nappies and liners if applicable
6. 2x Bibs
7. 2x extra underpants or panties if the child is potty training
8. Hairbrush clearly marked
9. Message book for two way communication (can be purchased at the office)
10. Babies' nappies powder and Vaseline as required

Junior 2-6 year

1. Suitcase or large bag
2. Hairbrush
3. Facecloth and hand towel
4. Blanket (clearly marked)
5. Message book for two way communication( can be purchased at the office)

N.B Please ensure all personal items are clearly marked with your child's name.



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## Application form

Start Date: .....Full day/Half day.....Admin no:.....

Child  
Surname.....First Names.....

Nickname.....

Date of birth..... (DDMMYY) Sex.....

Mother  
Surname.....First Names.....

I.D.....E-mail.....

Home address.....

Postal address.....

Marital Status: S.....M.....D..... Married in OCP.....ANC.....

Telephone (H).....(W).....(Cell).....

Employer.....

Address.....

Telephone.....Hours of work.....

Father  
Surname.....First Names.....

I.D.....E-mail.....

Home address.....

Postal Address.....

Marital Status S.....M.....D.....Married in COP.....ANC.....

Telephone : (H).....(W).....(Cell).....

Employer.....

Address.....

Telephone No.....

In case of an emergency please supply reliable, contactable names and telephone numbers other than the parent.

Name.....Relationship.....

Address.....

Telephone no: (H) .....(W).....

Family Doctor.....(Tel).....

Family dentist.....(Tel).....

Family religion.....Child order in family(1<sup>st</sup>,2<sup>nd</sup> etc).....

Allergies.....

Illnesses.....

Hospital History.....

Any other problems.....

Who will drop the student at school?.....

Who will collect the student at school?.....



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Indemnity

We.....Mother.....Father

The undersigned have read the rules and regulations and understand them. Furthermore I grant permission for the administration by the staff of Bambi Day Care Centre to act "IN LOCO Parentis" for my child, and also grant permission for the administration of Emergency Medical treatment that may be considered necessary for my child in my absence.

I indemnify the staff of Bambi Day Care Centre against any claims which may arise from any injury or damage to person and property howsoever caused.  
 I also accept that the staff will act responsibly to protect my child.

I grant Permission for the administration of JM Higgs Enterprises cc to conduct credit checks on both parents of the child.

Furthermore, I understand and agree that all fees are payable in advance. And is due on the first working day of each month. I also agree that I/we are Fully responsible for the account and understand if my child is to leave the centre I will give one full calendar months' notice in writing, and failure to do so will result in legal action being instituted against me/us

Signed at.....on this.....day of.....20....

Name Child.....

Address.....

Signatures of parties responsible for the account.

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Mother.....Father.....Witness.....

